

## **BRCA Looking for Facility Operations Director**

BRCA is looking for just the right person to join our team!

The main responsibility of this volunteer position is to oversee the operation and management of the Bridgeland Riverside Community Hall, including budget, staffing, and maintenance. The Facility Operations Director (FOD) is a member of the Board of Directors, and is reportable to, and receives authority from the same.

If you possess strong organization skills and leadership abilities, as well as have previous experience with developing and managing budgets, staff, and building maintenance, we would love to hear from you! Preference would be given to individuals with formal training, education, and experience in these areas.

This position would ideally chair and participate on a Facilities Committee, and is expected to attend monthly Board meetings as well. Please note - the time commitment will vary, depending on operational demands.

If you're interested, please call 403-263-5755 and leave a message, or email [info@brcacalgary.org](mailto:info@brcacalgary.org) for more information.